

FAMILY SELECTION TEAM Meeting  
June 19, 2017  
Minutes

Present: Betsy Mighton, Jane Cannito, Patricia Duggan, Nina Wright, Joan Spilman

No Corrections to the Minutes

Committee update

- a) 53 requests for applications in May (in 2016 there were 41). John has created a Pre-Application form to serve as a screening process. If the Pre-Application data indicates that the applicant may be eligible, a full application will be sent
- b) Updated Family Partnership letter and roster were e-mailed to everyone; application now includes e-mail;
- c) Hours reminder – please remind your families of the limits of the ReStore, education, and report card hours (now 50 before the 150 family hours mark and 50 past the 150 family hours' mark.)
- d) If you have an opportunity to shop at a Valu Home Center in the next month, please say thank you. They have contributed \$1.3 million to the Buffalo affiliate and \$3.5 million to Habitat over the past 25 years.
- e) Information for Government Monitoring Purposes – if applicant chooses not to state race, the interviewer should decide, state that to the applicant, and enter choice on form. This directive is stated on the form.
- f) Nina completed the 12-hour "Loan Originator" course that qualifies her to receive and assess Credit Reports. She, John, Sue, and Teresa will attend the NY State Habitat Conference in July to learn more about the new requirements brought about by Dodd-Frank Legislation.

g) Family updates:

Hiss family is now assigned to 42 Wende rather than 56 Wende as previously stated.  
Shalita Rivera – (Betsy) copy of birth certificate and 2016 1040 and W-2 still needed  
Michell Iang – (Patricia) –citizenship papers have been received  
Etienne, William and Montesino, Niurvis – (Pam/Deb) –copy of 2016 W-2 and 1040 still needed

h) Wende St. Community day – volunteer is needed for the 1-3pm slot; John K will be there from noon to 1 pm, and Nina will be there from 1-3pm;

2. Initial interview assignments

Naing, Zaw – wife (Cing Tu Ssuan Muang) is not named as co-applicant--Betsy

Johnson, Danielle – tax lien document will be mailed to office—Flo

Maghett, Talicia – documentation for education loan repayment (\$7500 due and payments will be \$45/monthly) will be sent in August—Jane and Peg

Boyd, Angela--Patricia

Harris, Timothy and Angela - veteran-paystubs qualify his income; need documentation for education loans – income is at 63% of median income so will check with Teresa to ensure this is allowable. --unassigned

Ferguson, Taciana – has been at present job for 6 months; what is job/schooling history for past two years? --Unassigned  
Nina will contact Family Selection members for the remaining unassigned families.

3. Initial interview reports

Muse, Hibo and Yakub, Abdi – Jane and Peg recommend acceptance when landlord and employment verification are received.

Fakhrudin, Munaay and Walizai, Zabihullah (fiancé') – co-applicants need to understand that they need to reside in the Habitat house; co-applicant needs to sign application; to establish a debt to income percentage we need to know how much rent Walizai is paying – we only have the rent that Fakhrudin is paying; should Fakhrudin establish her own line of credit? - why are there so many credit card payments – shouldn't he close some of them out?

Bashirahishize, Renovat and Ntibatwenge, Scholastique – Deb/Pam- projected salary from two current jobs is sufficient (part time job started in December); wife has applied for green card; once she gets that she can be put on as co-applicant; credit report received – still waiting for employer verification from second job

#### 4. Acceptance interview reports

#### 5. Sweat equity follow-ups (Hours report as of 6/1/17)

**December/January** – Holt, Makeda – Peg - has done 7 hours since last March, 3 hours in December –Warning Letter sent 5/9/17

**April** – Everett, Taniqua – Flo - no hours since January –Warning Letter sent 6/1/2017

**May** –Abdi, Omar – Patricia - 3 months no hours – Patricia called and advised him to call Alyssa to clarify and validate the recording of his hours;

Elliott, Eisha – Betsy – Put in 3 hours;

Bunton, Tiara – Patricia – over 3 months - she needs to contact Alyssa about her hours – Patricia called her several times and left messages. She also called John and asked him to call Tiara.

Members raised questions about the Hours sheet, specifically when the last column is added in (before or after 150 family hours), and whether it is added to family or friend hours. Nina will get clarification. She will also suggest that John/Alyssa send a letter to families explaining the number of hours they have and how those hours were accumulated.

#### 6. Calendar/New Business

Dedication – June 24<sup>th</sup> – 390 Dewey – 10:00 am - Evangeline Minani

**The next meeting is Monday July 17, 2017 at 6 pm at Cleveland Heights Christian Church**