

FAMILY SELECTION TEAM Meeting  
July 17, 2017  
MINUTES

Present: Barbara Burr, Flo Knopf, Betsy Mighton, Pam Murphy, Joan Spilman, Nina Wright

No Corrections to the Minutes

Committee updates

- a) 39 requests for applications in June (in 2016 there were 41)
- b) Updated Family Partnership letter and roster were e-mailed to everyone; application now includes e-mail of applicant
- c) Hours reminder – please remind your families of the limits of the education and report card hours (now 50 before the 150 family hours mark and 50 past the 150 family hours mark; cap on ReStore hours has been raised to 100 hours)
- d) If you have an opportunity to shop at Valu in the next month, please say thank you. They have contributed 1.3 million to the Buffalo affiliate and 3.5 million to Habitat over the past 25 years.
- e) Family updates:
  - Shalita Rivera – (Betsy) copy of birth certificate and 2016 1040 and W-2 still needed. Betsy called twice, and will call again
  - Michell Ian – (Patricia) –citizenship papers have been received
  - Etienne, William and Montesino, Niurvis – (Pam/Deb) –copy of 2016 W-2 and 1040 still needed. Pam will call again.
- f) Wende St. Community day was great. Nina attended. Houses look great. Twenty Applications were distributed

2. Initial interview assignments

Dones, Candice-Nina will ask for a volunteer

Abdulmajid, Tom and Ibrahim, Muhammed (son) – A reapplication; now more family income. Betsy and Flo  
Harris, Timothy and Angela - veteran. Paystubs qualify his income; need documentation for education loans – income is at 63% of median income (allowable per HFHI/Teresa/Ron). Pam and Deb

3. Initial interview reports

Naing, Zaw – wife (Cing Tu Ssuan Muang) is not named as co-applicant- Flo/Betsy recommend approval when the verifications from the landlord and employer are received

Johnson, Danielle – tax lien document will be mailed to office. Flo reported that she lives with her parents and previously lived in parent-owned apartment, paying rent at both places. She has a \$14,000 tax lien, and she is making payments on collections that appear on her credit report. Currently she is working with a volunteer credit counselor in her church to get everything in order. Flo left her with a list of everything that she needs to do and submit to Habitat before she can be considered for approval.

Maghett, Talicia – documentation for education loan repayment (\$7500 due and payments will be \$45/monthly) will be sent in August – Jane

Boyd, Angela –Patricia/Janiene – still waiting for landlord verifications; employment verification received; Nina will review. Can accept once received; need someone to do the Acceptance Interview since Patricia will be out of town.

Ferguson, Taciana – Barbara – Ferguson was not home when the interview was scheduled. Barbara called 4 times to reschedule, but she did not call back. Will send letter that application is on hold until she contacts Habitat.

Muse, Hibo and Yakub, Abdi – Peg/Jane – recommend Acceptance pending employer and landlord verifications; both verifications have been received and an acceptance interview can be set up and the letter sent; please emphasize that the available houses at present are 4 bedrooms; also, please call within the next few days just so the family knows where they are in the process

Fakhrudin, Munaay and Walizai, Zabihullah (fiancé') – Barbara – fiancé is gone, and applicant is a good candidate. However, she has four children in the US and four in Rwanda who are scheduled to join her here, but timing is unknown. Barbara told her to notify Habitat when the other children join the family and we will reactivate her application. Letter will also be sent.

Bashirahishize, Renovat and Ntibatwenge, Scholastique – Deb/Pam- \_projected salary from two current jobs is sufficient (part time job started in December); wife has applied for green card; once she gets that she can be put on as co-applicant; credit report received – still waiting for employer verification from second job; They will follow up again.

#### 4. Acceptance interview reports

#### 5. Sweat equity follow-ups (Hours report as of 7/1/17)

December/January – Holt, Makeda – Peg - has done 7 hours since last March, 3 hours in December –Warning Letter sent 5/9/17 - Eliminate

April – Everett, Taniqua – Flo - no hours since January –Warning Letter sent 6/1/2017; She contacted Flo and wants to stay on the program. Like many families, she has some issues she is dealing with.

May –Bunton, Tiara – Patricia – does she know she still needs to put in hours to reach the 150 family hours?

July – Lagu, Catherine – Flo – no hours since April – Flo reports that Catherine stays in touch with her, and she too wants to stay on the program.

#### 6. Calendar/New Business

Betsy asked about Education Hours from report cards. She recommends that they be recorded in a separate column so that the Consultants can see if the families are turning them in. Nina will follow up with Alyssa.

The September meeting will be a pot luck dinner at Nina's home.

**The next meeting is August 21, 2017 – 6 pm at Cleveland Heights Christian Church.**