HFHB Executive Committee Meeting

10/10/2017 at 4pm

MINUTES

Attendees:

Office: Teresa Bianchi, John Sexton,

Telephone: Gerry Murak, Marge Plumb, Jim Eaton, Mike Schaffstall

Absent: Jerry Sheldon

Agenda Topics

1) Approval of August 8th Minutes – out for review with committee

2) Update to Teresa's Review – out for review with committee

3) Marcia Brown Code Issues
   a) Review of letter from Marcia
   b) Response to letter from Teresa
      i) JS - Involve Heath for review
   c) Meeting with Marcia ahead of board meeting
      i) JS - Exec Committee involvement as needed
   d) Review letter and responses at November Board meeting

4) Construction Team
   a) Advisory or Working?
      i) TB – wants a working team to assist Barry that will be taking action on houses
      ii) MP –has been a committee in the past to work with the Construction Supervisors
   b) Role of Dominic – mentor / teacher / Team Leader?
      i) TB – Dominic as a mentor
      ii) GM – update Dominic and ask for team recommendations and input to role of team
      iii) JE – construction exchange may provide leads for team members
      iv) MP – experienced volunteers may be a useful component of the Team
   c) GM – 3 scenarios to discuss with Dominic
      i) Dominic continues to mentor Barry and leads Construction Team
      ii) Dominic as Mentor Only – recommend a Team lead
      iii) New construction manager with experience, with Barry as a second
   d) Role of Gerry
      i) GM – not a construction guy; available for guidance in formation of Construction Team
   e) Value for Barry
      i) JS – define the role of team to assist Barry in getting value from the team

5) Strategic Plan Framework (3 year)
   a) JS – objective for TB; presentation at November Board
   b) Foundation
   c) Community
   d) Sector
   e) Societal
   f) Capacity Build Grant (HUD)
      i) Organizational Development Consultant assigned – how do we take advantage of it?
      ii) TB – incorporate ODC into plan
      iii) JS – incorporate into Finance Committee efforts to build multi-year plan
      iv) JE – ODC inputs to housing stock bottleneck

6) Servicing Change from AmeriNat to Northwest
   a) Moving to Northwest
   b) Letter from HFHB to homeowners – November 1st
   c) Joint letter form AmeriNat / Northwest to homeowners
   d) Accounts to Northwest - December 1st
   e) Proposal for collections activities