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*Our Mission: Seeking to put faith into action, HFHB brings people together to build homes, community, and hope*

*Our Vision: A world where everyone has a decent place to live.*

**Board of Directors Meeting**

**Tuesday, September 28, 2021 – 5:30 pm – 7:30 pm**

Millington Lockwood Conference Room

3901 Genesee St Suite 800 Buffalo NY 14225 & Zoom

<https://us02web.zoom.us/j/85996698077?pwd=MXAyZ1pVQjVySStaa0JDQUQ0V0xxdz09>

Board Invitees: Mike Bonitatibus, Chris Campise, Toni Canazzi, Jillian Dintino, Errol Douglas, Jim Eaton, Jody Galvin, Susan Hassinger, Brett Koeppel, Gerry Murak, Lynn O’Connor, Preciouss Patterson, Miguel Santos, Mike Schaffstall, John Sexton, Heath Szymczak, Bennie Williams, Royce Woods

Other Attendees: Teresa Bianchi (Executive Director), Rick Folger (Program Director), Stephanie Lawson (Development & Communications Manager)

Excused: Brett Koeppel

5:30 PM Networking Toni Canazzi

5:45 PM Opening Reflection Bennie Williams

5:50 PM Executive Committee Lynn O’Connor

1. Approval of Past President to join Executive Committee
2. Review of 2022 Committee Objectives and Calendar
3. New Chair – DEI, N&G & Development
4. Review Teresa’s 2022 Objectives
5. iCAP/Strategic Plan discussion
6. Controller position

6:10 PM Secretary Update Jill Dintino

1. Approval of meeting minutes from June 22, 2021(Vote)
2. 2021 Board Commitment Forms – Update
3. Quality Assurance Covenant (VOTE)

6:25 PM Finance Committee Mike Schaffstall

1. Audit - UPDATE
2. 1 and 3-year budget refresh – UPDATE

6:40 PM Executive Director Report Teresa Bianchi

1. Staff Update
2. COVID Update
3. Habitat International Capacity Building Grant Update
4. Development Committee Stephanie Lawson
   1. Development Plan - Dashboard Review
   2. Leaders Build
   3. Committee Items
5. Program Updates Rick Folger
   1. Family Updates
      1. Closings
      2. Qualifying Families
   2. House Pricing Approvals (Vote)
   3. Family House Matching Approvals (Vote)

* 1. Delinquencies and Foreclosures
  2. Construction Dashboard

1. Current Year Budget Report Rick Folger
2. Cash Flow Update

7:20 PM Old Business Topics

1. Controlled Storage of Special Board Meeting materials John Sexton
2. IT Review (utilizing M&T resource) – On Hold Lynn O’Connor

7:25 PM New Business

**7:30 PM Adjournment of Board Meeting**

**Next Meeting: November 30, 2021, 5:45pm – 7:30pm**

**Location: TBD**

FY 2022 Board Meetings (generally 4th Tuesday of the month)

September 28, 2021

**November 30, 2021** (Adjusted for Thanksgiving)

January 25, 2022

March 22, 2022

May 24, 2022

June 28, 2022