



Job Description

Position Title: ReStore Team Member
Reports to: ReStore Manager
Status: Part-time/Non-Exempt
Hours: Tuesday-Saturday

Position Overview: The ReStore Team Member's Role is to support the Manager by providing excellent customer and donor service, promoting Habitat Buffalo's mission, and supporting our retail outlet to ensure inventory turnover and profitability.

Essential Duties and Responsibilities:

- Pickup donations from donor households
- Help unload donations dropped at store
- Load customer purchases into personal vehicles
- Merchandize donations to be placed on sales floor
- Organize and sort donations in storage areas
- Provide excellent customer service to diverse customer base on sales floor
- Ability to work independently and as part of a team
- Ability to exercise judgement without supervision and follow company policies, procedures and guidelines
- Other responsibilities as needed provided by management

Required Qualifications:

The ReStore Team Member must be customer service driven with and believe in the ReStores support mission of Habitat for Humanity Buffalo.

- Valid Driver's License
- Acceptable driving history due to DOT requirements
- Ability to lift 50lbs regularly
- Ability to travel between our two retail outlets as needed
- Ideal candidate will have customer service or retail experience.

We invite you to apply to join our team, where we work together every day to provide a great experience for our donors & shoppers, support each other, and make an impact on affordable housing in Buffalo!

To Apply:

Please email all cover letters and resumes to John Pfalzer, ReStore Program Manager, at jpfalzer@habitatbuffalo.org
OR visit our Open Interviews Day on Thursday, September 24th from 9:00 am – 3:00pm, 1675 South Park Avenue, Buffalo, NY 14220. Please bring your resume and be prepared for a short (approximately 15 minute) interview.

Habitat for Humanity Buffalo, Inc. is an affirmative action/equal opportunity employer and is committed to respecting diversity and individual differences.

I verify that I understand and agree to perform the tasks described above.

Sign: _____

Date _____